**WEEKLY STATUS REPORT (WSR)**

Monday, October 6, 2014

**TO:** Panos Linos, Bret Mattingly, Alex Correa

**FROM:** Bret Mattingly

**SUBJECT:** Signing Agreement, Awaiting Website Credentials

1. **RED FLAGS:** None.
2. **ISSUES:** Ms. Dixon would prefer to hand over the website credentials *after* a list of action items has been constructed.
3. **ACCOMPLISHMENTS (dates):**

10/1/2014

* Created list of goals for next two weeks.
1. **ACTION ITEMS FOR FOLLOWING WEEK (dates):**
* Obtain Wordpress credentials. (Bret)
* Begin working on website, according to list of goals. (Both)
* Upload list of goals to both websites. (Bret)