

WEEKLY STATUS REPORT (WSR)

Monday, December 1, 2014

TO: Panos Linos, Bret Mattingly, Alex Correa
FROM: Bret Mattingly
SUBJECT: Work Nearing Completion

I. RED FLAGS: None.

II. ISSUES: None.

III. ACCOMPLISHMENTS (dates):

11/20/2014

- Implemented newsletter subscription on website
- Obtained credentials with higher permissions
- Implemented media for #GivingTuesday campaign

IV. ACTION ITEMS FOR FOLLOWING WEEK (dates):

- Edit header to include proper social media links.
- Polish website, making passes for grammar/spelling and function.