

WEEKLY STATUS REPORT (WSR)

[9/29/14]

TO: Professor Linos
FROM: Sean, Chris, and Ade
SUBJECT: Status report for week [9/22-9/28]

I. RED FLAGS: None

II. ISSUES: None

III. ACCOMPLISHMENTS (9/22-9/28):

9/25

- Put together a requirements priority handout for the client
- Drove to The Social of Greenwood and conducted 1st meeting
- Gathered all requirements, and marked down which were most important
- Given the contact info for the Web Master, so we can edit the site
- Collected task specific info related to each requirement

9/28

- Contacted Web Master (Matt Reudlinger) about getting access to website source code
- Got an email back saying we will get all files and can run them locally
- Once we finish our work, we can email him the edited files for publish

IV. ACTION ITEMS FOR FOLLOWING WEEK (9/29-10/5):

- Get source code (Sean)
- Become familiar with code and the system layout (whole team)
- Conduct a design meeting and dole out first tasks (whole team)