WEEKLY STATUS REPORT (WSR)
[11-10-2014]

TO: Dr. Panos Linos
FROM: Eric Sanders
SUBJECT: Status report for week [11-10-2014]

I.   RED FLAGS:

II.   ISSUES:

> ➢ There was a mix up on the date of our meeting. This has been resolved and the meeting date and time confirmed.

III.   ACCOMPLISHMENTS (dates):

11-5-2014
- The team reviewed OpenProject and placed it as our lead candidate for a project management tool.

IV.   ACTION ITEMS FOR FOLLOWING WEEK :

- Meet with Chris on 11/13/2014 and decide on a project tool