

WEEKLY STATUS REPORT (WSR)

9/21/2015

TO: Mariah Post, Amy Street, Funmi Arogbokun, Kali Yimer, Katie Lee
FROM: Gayle Ocampo
SUBJECT: Status report for week 9/13/15 – 9/18/15

I. RED FLAGS: none

II. ISSUES: none

III. ACCOMPLISHMENTS 9/13/15 – 9/18/15:

9/14/15

- Selected projects and team members

9/16/15

- Set up meeting with Trish and DR team

9/18/15

- Met with Trish and DR team

IV. ACTION ITEMS FOR FOLLOWING WEEK (dates):

- Come up with ideas (All members)
- Finish project description for EPICS site (Gayle)
- Determine future meetings (Funmi)
- Create wireframes (All members)
- 2 pg mini spec requirements