

Weekly Status Report (WSR)

[2/1/2016]

To: [Barkdull, Heath; Hendricks, Amy; Linos; Panos]

From: [Barkdull, Heath]

Subject: Status report for week [1/25 to 2/1]

- I. **Red Flags:** At this point there are two red flags, the first is team size. Our team consists of two members which may make dividing up the work difficult, however a smaller team is also more manageable and easier to work with, so it may end up a positive. The other red flag is the coding experience of the members. Heath has experience in C++, JAVA, and Visual Basic. Amy has experience in C++.
- II. **Issues:** No issues have presented themselves up to this point.
- III. **Accomplishments:**
 - A. Met with the client (1/31) and discussed the layout for the program
 - B. Decided team roles
- IV. **Action Items for following week:**
 - A. Plan a program
 - B. Decide on a plan of action
 - C. Create a timeline