

WEEKLY STATUS REPORT (WSR)

[3/27/17]

TO: [Harry Winter, Mike Pajkos]
FROM: [Josh Excell]
SUBJECT: Status report for week [3/27/2017]

I. RED FLAGS: [N/A]

II. ISSUES: [none]

III. ACCOMPLISHMENTS ():

3/27/2017

- Modified fonts from custom made “Hind” to built font in outlook, Helvenica

3/26/2017

- Began working on image issues in templates

IV. ACTION ITEMS FOR FOLLOWING WEEK (3/27/2017 : 4/3/2017):

- Continued work on image scaling- Harry , Josh
- Finish INLM design - Mike
- Review new designs with WFYI / Mike. - Team