

WEEKLY STATUS REPORT (WSR)

Monday February 13th, 2017

TO: [All team members and other recipients]

FROM: [The team leader]

SUBJECT: Status report for week [dates]

I. RED FLAGS:

- Still unable to merge Matt's fork into the Master file
- Working on pages for each member
- Code Master could not access code without a Mac

II. ISSUES:

- Linking code together to have a full running application
- Finding a place to start with our additions and problem solving with the application
- If web master is allowed to create new pages
- What parts of the app can be tested and run through with Dr. Divine

III. ACCOMPLISHMENTS (dates):

February 13, 2017

- Admin Permission for MacBook
- Full semester checkout

February 13, 2017

- Added a new page to our website

IV. ACTION ITEMS FOR FOLLOWING WEEK (dates):

- Action item 1: Run through code (Patrick and Matthew)
- Action item 2: Finish a rough design of Website (Matthew)
- Action item 3: Start an Active plan for the timeline (All)
- Action item 4: Brady sending missing WSR's (Brady and Matthew)
- Action item 5: Contacting Domenic or Ashley about merging fork and master files (Brady, Alec, and James)
- Action item 6: Finding a date that works for after spring break to meet with Dr. Divine (Keith)