

WEEKLY STATUS REPORT (WSR)

[10/30/17]

TO: [Dr. Linos, Trent Miller, Tyler Pollard]

FROM: [Ryan Ooley]

SUBJECT: Status report for week [10/23 – 10/27]

I. RED FLAGS: [N/A]

II. ISSUES: [N/A]

III. ACCOMPLISHMENTS (10/23 – 10/27):

10/23

- Asked consultants to send pictures
- Made Facebook post to recruit more consultants

10/25

- Met with Gupta and added his information to the website

IV. ACTION ITEMS FOR FOLLOWING WEEK (10/30 – 11/3):

- Add new consultant to table (Trent)
- Update existing consultant images (Ryan)
- Contact adjunct professors that are not already on table (Tyler)