

## **WEEKLY STATUS REPORT (WSR)**

[Week of September 18]

**TO:** [Ben Cavenagh, Kat Nasci, Lauren Hanneman, Billy Thomas, Professor Linos]

**FROM:** [Samantha Wright-Documentation Lead]

**SUBJECT:** Status report for week [9/18]

**I. RED FLAGS:** None

### **II. ISSUES:**

Lauren proposed that we should research federal laws that we need to obey when creating a database with health records. We need to ask the client about their HIPAA regulations and rules.

Billy is also waiting on the blank excel document that the client is sending us so that he can begin designing the backend.

### **III. ACCOMPLISHMENTS (dates):**

September 18:

Met with client and obtained an overview of the screening process including the layout of seven different stations that would have access to the web application

Web application proposal was approved by client

Took team picture with client outside of site

Created list of requirements and minutes from client meeting (Samantha Wright)

September 20:

Set up a Bitbucket repository (Lauren Hanneman)

Started wireframing application (Ben Cavenagh)

Compiled a priority list of client requirements and sent to client (Samantha Wright, Kat Nasci)

### **IV. ACTION ITEMS FOR FOLLOWING WEEK (dates):**

Start HTML Tutorials and Help (Samantha Wright, Kat Nasci-Lauren Hanneman is helping)

Continue wireframing (Ben Cavenagh)

Design database (Billy Thomas)

Overall research of web application and hosting sites (Whole team)