**WEEKLY STATUS REPORT (WSR)**

[9/11/2017]

**TO:** [Trent Miller and Tyler Pollard]

**FROM:** [Ryan Ooley]

**SUBJECT:** Status report for week [9/11-9/15]

1. **RED FLAGS:** [N/A]
2. **ISSUES: [**N/A]
3. **ACCOMPLISHMENTS (dates):**

9/11/2017

* Put our picture up on the website
* Description of our goal and list of people working on the project with our titles.
* Created our weekly status reports pages.

9/11/2017

Uploaded WSR for week 9/11-9/15

1. **ACTION ITEMS FOR FOLLOWING WEEK (9/18-9/22):**

* Rough Draft of an email to send to alumni (Trent)
* Work on creating timeline and project plan for (Ryan)
* Creating list of emails of people that are interested in helping (Tyler)