**WEEKLY STATUS REPORT (WSR)**

[2/26/2018]

**TO:** Alyssa Lach, Michelle Jensen, Helen Heimark, Panos Linos

**FROM:** Joshua Etchberger

**SUBJECT:** Status report for week 2/26/2018

1. **RED FLAGS:** we are waiting for Eric to return to choose a template.
2. **ISSUES:**
3. **ACCOMPLISHMENTS (dates):**

2/21/2018

* Picked top themes to present to clients.
* Created a general structure for the website.
* Decided on Main menu options**.**
* Decided on second menu options.
1. **ACTION ITEMS FOR FOLLOWING WEEK (dates):**
* Choose final template (need Customer approval).
* Approve menu options (need Customer approval).
* Begin developing tennis page.