

WEEKLY STATUS REPORT (WSR)

9/17/18

TO: Alfred Johnson III, Olivia Marunde, Dr. Linos
FROM: Noah Warfield
SUBJECT: Status report for week 9/10 & 9/12

I. RED FLAGS: [list any critical issues that may result in serious work interruption/suspension]

➤ **None**

II. ISSUES: [list any pending problems that the team is working on]

➤ **None**

III. ACCOMPLISHMENTS (dates):

9/10

- Selected Client and Team

9/12

- Set up meeting with Client
- Finished Agenda for meeting

IV. ACTION ITEMS FOR FOLLOWING WEEK (dates):

- Keep in contact with client to finalize meeting- Alfred Johnson III
- Olivia Marunde- Work With Adam to set up EPICS Website.
- Write Weekly Status Report- Noah Warfield