

WEEKLY STATUS REPORT (WSR)

9/24/18

TO: Alfred Johnson III, Olivia Marunde, Dr. Linos
FROM: Noah Warfield
SUBJECT: Status report for week 9/17&9/19

I. RED FLAGS:

➤ None

II. ISSUES:

➤ None

III. ACCOMPLISHMENTS (dates):

9/17

- Met with client at IMHC
- Went over agenda and got their wish list

9/19

- Updated Trello Board

IV. ACTION ITEMS FOR FOLLOWING WEEK (dates):

- Keep in contact with client about next meeting meeting- Alfred Johnson III
- Olivia Marunde- Work With Adam to set up EPICS Website.
- Write Weekly Status Report- Noah Warfield