WEEKLY STATUS REPORT (WSR)

10/29/18

TO: Jordan Brooks, Professor Linos
FROM: Clark Otte
SUBJECT: Status report for week 10/29/18-11/03/18

I.   **RED FLAGS:** None

II.   **ISSUES:** None

III.   **ACCOMPLISHMENTS (dates):**

9/10/18
- Contacted client and got response

9/19/18
- Finalized meeting date

9/24/18
- Completed research on related apps/tools

10/03/18
- Held first meeting with clients

10/25/18
- Completed requirement specs document
- Found prototype software

IV.   **ACTION ITEMS FOR FOLLOWING WEEK (dates):**

- Get writing or sketching from user (Clark, Jordan)
- Gather data/situations from client (Clark, Jordan)
- Complete tutorials for prototype software (Clark)
- Create storyline (Clark, Jordan)