

WEEKLY STATUS REPORT (WSR)

[9-17-18]

TO: [Ryan Perkins, Cisco Scaramuzza, Ugo Udeogu, Dr. Linos]

FROM: [Ryan Perkins]

SUBJECT: Status report for week [9-17-18 / 9-21-18]

I. RED FLAGS: [None]

II. ISSUES: [Arranging an appointment with Client]

III. ACCOMPLISHMENTS (dates):

9-12-18

- Team Roles Selected
- Trello Page Created
- Initial Contact Made with Client

IV. ACTION ITEMS FOR FOLLOWING WEEK (dates):

- Meet with Patrick about the project's history (Full Team) 9-17
- Arrange a meeting with the client. (Ryan Perkins) 9-17
- Familiarize Ourselves with X-Code (Full Team) 9-17 / 9-21