

WEEKLY STATUS REPORT (WSR)

10/15/18

TO: Alfred Johnson III, Olivia Marunde, Dr. Linos
FROM: Noah Warfield
SUBJECT: Status report for week 10/15- 10/17

I. RED FLAGS:

➤ None

II. ISSUES:

➤ None

III. ACCOMPLISHMENTS (10/15-10/17):

10/15

Finalized details for meeting with client on Friday 10/19.

10/17

- Updated Trello Board with the tasks we want to have accomplished by Friday meeting.

IV. ACTION ITEMS FOR FOLLOWING WEEK (10/22-10/24):

- Work on Items that were chose from the client's wish list, and keep Professor Linos in the loop about meeting on Friday- Alfred Johnson III
- Olivia Marunde- Update EPICS Website with WSR's and Tasks that were picked to be done by Friday meeting.
- Write Weekly Status Report, complete tasks from wish list that we talked about by Friday meeting .- Noah Warfield