

## **WEEKLY STATUS REPORT (WSR)**

February 4th

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**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos  
**FROM:** Jaylah DeGout, Matt Rudd  
**SUBJECT:** Status report for week 2/4/2019-2/8/2019

**I. RED FLAGS:** none

**II. ISSUES:** Potential Scheduling Conflict for 02/14/19 (Matt)

**III. ACCOMPLISHMENTS (1/31/19-2/4/19):**

1/31/19

- Created Trello board
- Contacted WFYI for site visit

**IV. ACTION ITEMS FOR FOLLOWING WEEK (2/4/19-2/11/19):**

- Prepare for meeting with WFYI (Jaylah and Matt)
- Resolve Issue (Matt)
- Begin Coding Research (Cobi, Nick)
- Recover archives password (Matt)