#### WEEKLY STATUS REPORT (WSR)

3/18/19 (Active)

**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos

FROM: Jaylah DeGout, Matt Rudd

**SUBJECT:** Status report for week 3/04/19-3/08/19

I. RED FLAGS: none

II. ISSUES: none

# **III.** ACCOMPLISHMENTS (dates):

## 3/05/19

- Worked on Powerpoint to present to WFYI
- Continued work on table
- Continued research on WFYI website Structure

## 3/07/19

- Discovered how to import google sheets file into table that embeds in website
- Imported same google sheets file into map

# IV. ACTION ITEMS FOR FOLLOWING WEEK (dates):

- Meet with WFYI (March 19th)
- Figure out next steps

**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos

FROM: Jaylah DeGout, Matt Rudd

**SUBJECT:** Status report for week 2/25/19-3/1/19

V. **RED FLAGS:** none

VI. ISSUES: waiting on which maps method we should use

# VII. ACCOMPLISHMENTS (dates):

#### 2/26/19

• sent email to Chris about My Google Maps

- did more research of the My Google Maps elements, and HTML
- looked at other documentaries' websites

## 2/28/19

- looked into implementing a data file into Google My Maps
- continued work from 2/26
- Start Work on Table Design in HTML

## VIII. ACTION ITEMS FOR FOLLOWING WEEK (dates):

- Create Powerpoint to send to Chris about Google My Maps
- Try to get map and table on same html file
- Learn how to import excel file into HTML Table

**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos

FROM: Jaylah DeGout, Matt Rudd SUBJECT: Status report for week 2/18-2/22

I. **RED FLAGS:** none

II. ISSUES: none

# **III.** ACCOMPLISHMENTS (dates):

#### 2/19

- Continued working on EVA map (added colored markers)
- Embedded EVA map using html source code
- Created EVA specific trello board

#### 2/21

• Discovered my google maps

# IV. ACTION ITEMS FOR FOLLOWING WEEK (2/18-2/22):

- Communicate with Chris about which maps to use (Matt and Jaylah)
- Begin research on creating tables (Matt)
- Continue work with map (Cobi and Nick)
- Site Audit (TJ)

**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos

FROM: Jaylah DeGout, Matt Rudd SUBJECT: Status report for week 2/11-2/15

V. **RED FLAGS:** none

VI. ISSUES: none

# VII. ACCOMPLISHMENTS (dates):

#### 2/12

- Worked more on HTML maps demo for WFYI
- Sent meeting agenda to client

#### 2/14

- Visited WFYI
- Better understanding of what WFYI wants from us

# VIII. ACTION ITEMS FOR FOLLOWING WEEK (2/18-2/22):

- Come up with and delegate new tasks (Matt Rudd)
- Design plans for map (Jaylah DeGout, Matt Rudd, TJ Phelps)
- Research and test if map features can actually be implemented (Cobi Sabo, Nick Stitely)

# February 11<sup>th</sup> 2019 (Archived)

**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos

FROM: Jaylah DeGout, Matt Rudd

**SUBJECT:** Status report for week 2/4/2019-2/11/2019

I. **RED FLAGS:** none

II. ISSUES: none

## III. ACCOMPLISHMENTS (dates):

## 2/5/19

- Worked on our EPICS webpage
- Learned the basics of HTML and Google Maps API
- Began to look at the WFYI website
- Resolved scheduling conflict

#### 2/7/19

- Continued learning morning about HTML
- Listened to WFYI
- Began to come up with an agenda for the meeting at WYFI

# IV. ACTION ITEMS FOR FOLLOWING WEEK (2/11/19-2/15/19):

- Visit WFYI (all)
  - o Matt missing on account of conflict
- Finish meeting agenda (Jaylah and Matt)

## February 4th (Archived)

**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos

FROM: Jaylah DeGout, Matt Rudd

**SUBJECT:** Status report for week 2/4/2019-2/8/2019

I. **RED FLAGS:** none

II. ISSUES: Potential Scheduling Conflict for 02/14/19 (Matt)

# **III.** ACCOMPLISHMENTS (1/31/19-2/4/19):

### 1/31/19

- Created Trello board
- Contacted WFYI for site visit

# IV. ACTION ITEMS FOR FOLLOWING WEEK (2/4/19-2/11/19):

- Prepare for meeting with WFYI (Jaylah and Matt)
- Resolve Issue (Matt)
- Begin Coding Research (Cobi, Nick)
- Recover archives password (Matt)