WEEKLY STATUS REPORT (WSR)
4/15/19 (Active)

TO: Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos
FROM: Jaylah DeGout, Matt Rudd
SUBJECT: Status report for week 4/8-4/12

  I.   **RED FLAGS:** none

  II.   **ISSUES:** none

  III. **ACCOMPLISHMENTS (dates):**

          <u>4/9</u>
          ● Continued work on poster
          ● Updated Epics Site
          ● Continued work on various projects

          <u>4/11</u>
          ● Most people took a bit of a break this day due to various circumstances

  IV.   **ACTION ITEMS FOR FOLLOWING WEEK (4/15-4/19):**

          ● meeting at WFYI to present final Eva product
          ● Begin work on final project/presentation

WEEKLY STATUS REPORT (WSR)
4/8/19 (Archived)

TO: Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos
FROM: Jaylah DeGout, Matt Rudd
SUBJECT: Status report for week 4/1-4/5

   I.   **RED FLAGS:** none

  II.   **ISSUES:** none

 III.   **ACCOMPLISHMENTS (dates):**

        <u>4/2</u>
- Created Google account for WFYI

        <u>4/4</u>
- Continued work on google form submission
- Continued work on survey

 IV.   **ACTION ITEMS FOR FOLLOWING WEEK (4/8-4/12):**

- Prepare for meeting (Matt, Cobi, TJ)
- Continue work on poster (Jaylah)
- Start thinking about final report (Matt)

WEEKLY STATUS REPORT (WSR)
4/1/19 (Archived)

TO: Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos
FROM: Jaylah DeGout, Matt Rudd
SUBJECT: Status report for week 3/25-3/29

I.   **RED FLAGS:** none

II.   **ISSUES:** none

III.   **ACCOMPLISHMENTS (dates):**

3/26
- Continued to work on website audit
- Continued to work on poster for classroom

3/28
- Confirmed meeting with Chris and Jessica for final product (04/09/19)
- Continued table and map aesthetics for website

IV.   **ACTION ITEMS FOR FOLLOWING WEEK (3/11-3/15):**

- Prepare for meeting (Cobi, Matt)
- Create detailed instructions for Google My Maps (Cobi)

WEEKLY STATUS REPORT (WSR)
3/25/19 (Archived)

TO: Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos
FROM: Jaylah DeGout, Matt Rudd
SUBJECT: Status report for week 3/18-3/22

   I.   **RED FLAGS:** none

   II.   **ISSUES:** none

   III. **ACCOMPLISHMENTS (dates):**

            3/19
            ● Met with WFYI and showed them what we had regarding the map and
              the audit
            ● Got some more feedback on features we want to have on the map
            ● Delegated new wave of tasks to be completed

            3/21
            ● Continued to work on map features
            ● Started to work on poster presentation
            ● Continued work on website audit

   IV.   **ACTION ITEMS FOR FOLLOWING WEEK (3/25-3/30):**

            ● Cobi- Finish Basic Eva Website Design
            ● Jaylah- Gather information for poster
            ● TJ/Nick- Draw out approximate "hamburger menu"
            ● Matt- upload necessary information to WFYI website/Work on
              table

WEEKLY STATUS REPORT (WSR)
3/18/19 (Archived)

TO: Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos
FROM: Jaylah DeGout, Matt Rudd
SUBJECT: Status report for week 3/04/19-3/08/19

   I.   **RED FLAGS:** none

   II.   **ISSUES:** none

   III.   **ACCOMPLISHMENTS (dates):**

3/05/19
- Worked on Powerpoint to present to WFYI
- Continued work on table
- Continued research on WFYI website Structure

3/07/19
- Discovered how to import google sheets file into table that embeds in website
- Imported same google sheets file into map

   IV.   **ACTION ITEMS FOR FOLLOWING WEEK (dates):**

- Meet with WFYI (March 19th)
- Figure out next steps

WEEKLY STATUS REPORT (WSR)

3/4/19 (Archived)

TO:	Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos
FROM:	Jaylah DeGout, Matt Rudd
SUBJECT:	Status report for week 2/25/19-3/1/19

    V.   **RED FLAGS:** none

    VI.   **ISSUES:** waiting on which maps method we should use

   VII.   **ACCOMPLISHMENTS (dates):**

2/26/19
- sent email to Chris about My Google Maps
- did more research of the My Google Maps elements, and HTML
- looked at other documentaries' websites

2/28/19
- looked into implementing a data file into Google My Maps
- continued work from 2/26
- Start Work on Table Design in HTML

  VIII.   **ACTION ITEMS FOR FOLLOWING WEEK (dates):**

- Create Powerpoint to send to Chris about Google My Maps
- Try to get map and table on same html file
- Learn how to import excel file into HTML Table

WEEKLY STATUS REPORT (WSR)
2/25/2019 (Archived)

       TO: Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos
       FROM: Jaylah DeGout, Matt Rudd
       SUBJECT: Status report for week 2/18-2/22

I.   **RED FLAGS:** none

II.   **ISSUES:** none

III.   **ACCOMPLISHMENTS (dates):**

       <u>2/19</u>
- Continued working on EVA map (added colored markers)
- Embedded EVA map using html source code
- Created EVA specific trello board

       <u>2/21</u>
- Discovered my google maps

IV.   **ACTION ITEMS FOR FOLLOWING WEEK (2/18-2/22):**

- Communicate with Chris about which maps to use (Matt and Jaylah)
- Begin research on creating tables (Matt)
- Continue work with map (Cobi and Nick)
- Site Audit (TJ)

WEEKLY STATUS REPORT (WSR)
2/18/2019 (Archived)

TO:	Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos
FROM:	Jaylah DeGout, Matt Rudd
SUBJECT:	Status report for week 2/11-2/15

V.   RED FLAGS: none

VI.   ISSUES: none

VII.   ACCOMPLISHMENTS (dates):

2/12
- Worked more on HTML maps demo for WFYI
- Sent meeting agenda to client

2/14
- Visited WFYI
- Better understanding of what WFYI wants from us

VIII.   ACTION ITEMS FOR FOLLOWING WEEK (2/18-2/22):

- Come up with and delegate new tasks (Matt Rudd)
- Design plans for map (Jaylah DeGout, Matt Rudd, TJ Phelps)
- Research and test if map features can actually be implemented (Cobi Sabo, Nick Stitely)

WEEKLY STATUS REPORT (WSR)
February 11th 2019 (Archived)

    TO: Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos
FROM: Jaylah DeGout, Matt Rudd
SUBJECT: Status report for week 2/4/2019-2/11/2019

    I.   **RED FLAGS:** none

    II.   **ISSUES:** none

    III.   **ACCOMPLISHMENTS (dates):**

          2/5/19
- Worked on our EPICS webpage
- Learned the basics of HTML and Google Maps API
- Began to look at the WFYI website
- Resolved scheduling conflict

2/7/19
- Continued learning morning about HTML
- Listened to WFYI
- Began to come up with an agenda for the meeting at WYFI

    IV.   **ACTION ITEMS FOR FOLLOWING WEEK (2/11/19-2/15/19):**

- Visit WFYI (all)
  - o   Matt missing on account of conflict
- Finish meeting agenda (Jaylah and Matt)

WEEKLY STATUS REPORT (WSR)

February 4th (Archived)

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TO:	Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos
FROM:	Jaylah DeGout, Matt Rudd
SUBJECT:	Status report for week 2/4/2019-2/8/2019

    I.   **RED FLAGS:** none

   II.   **ISSUES:** Potential Scheduling Conflict for 02/14/19 (Matt)

  III.   **ACCOMPLISHMENTS (1/31/19-2/4/19):**

               <u>1/31/19</u>
- Created Trello board
- Contacted WFYI for site visit

  IV.   **ACTION ITEMS FOR FOLLOWING WEEK (2/4/19-2/11/19):**

- Prepare for meeting with WFYI (Jaylah and Matt)
- Resolve Issue (Matt)
- Begin Coding Research (Cobi, Nick)
- Recover archives password (Matt)