

## **WEEKLY STATUS REPORT (WSR)**

4/29/19 (Active)

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**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos  
**FROM:** Jaylah DeGout, Matt Rudd  
**SUBJECT:** Status report for week 4/22-4/26

**I. RED FLAGS:** none

**II. ISSUES:** none

**III. ACCOMPLISHMENTS (dates):**

4/23

- Not much was completed this week, besides Jaylah's work on the presentation.

4/25

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**IV. ACTION ITEMS FOR FOLLOWING WEEK (4/29-5/03):**

- Write final report (All)
- Continue work on presentation (All)
- Complete last minute touches on map (Cobi, Matt)

**WEEKLY STATUS REPORT (WSR)**

4/22/19 (Archived)

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**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos  
**FROM:** Jaylah DeGout, Matt Rudd  
**SUBJECT:** Status report for week 4/15-4/19

**V. RED FLAGS:** none

**VI. ISSUES:** none

**VII. ACCOMPLISHMENTS (dates):**

3/16

- Had meeting at WFYI
- Transitioned google account to WFYI

3/18

- Began work on final presentation
- Began delegating tasks for final report

**VIII. ACTION ITEMS FOR FOLLOWING WEEK (4/22-4/26):**

- Write final report (All)
- Continue work on presentation (All)
- Complete last minute touches on map (Cobi, Matt)

**WEEKLY STATUS REPORT (WSR)**

**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos  
**FROM:** Jaylah DeGout, Matt Rudd  
**SUBJECT:** Status report for week 4/8-4/12

**I. RED FLAGS:** none

**II. ISSUES:** none

**III. ACCOMPLISHMENTS (dates):**

4/9

- Continued work on poster
- Updated Epics Site
- Continued work on various projects

4/11

- Most people took a bit of a break this day due to various circumstances

**IV. ACTION ITEMS FOR FOLLOWING WEEK (4/15-4/19):**

- meeting at WFYI to present final Eva product
- Begin work on final project/presentation

## **WEEKLY STATUS REPORT (WSR)**

4/8/19 (Archived)

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**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos  
**FROM:** Jaylah DeGout, Matt Rudd  
**SUBJECT:** Status report for week 4/1-4/5

**I. RED FLAGS:** none

**II. ISSUES:** none

**III. ACCOMPLISHMENTS (dates):**

4/2

- Created Google account for WFYI

4/4

- Continued work on google form submission
- Continued work on survey

**IV. ACTION ITEMS FOR FOLLOWING WEEK (4/8-4/12):**

- Prepare for meeting (Matt, Cobi, TJ)
- Continue work on poster (Jaylah)
- Start thinking about final report (Matt)

## **WEEKLY STATUS REPORT (WSR)**

4/1/19 (Archived)

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**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos  
**FROM:** Jaylah DeGout, Matt Rudd  
**SUBJECT:** Status report for week 3/25-3/29

**I. RED FLAGS:** none

**II. ISSUES:** none

**III. ACCOMPLISHMENTS (dates):**

3/26

- Continued to work on website audit
- Continued to work on poster for classroom

3/28

- Confirmed meeting with Chris and Jessica for final product (04/09/19)
- Continued table and map aesthetics for website

**IV. ACTION ITEMS FOR FOLLOWING WEEK (3/11-3/15):**

- Prepare for meeting (Cobi, Matt)
- Create detailed instructions for Google My Maps (Cobi)

## **WEEKLY STATUS REPORT (WSR)**

3/25/19 (Archived)

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**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos  
**FROM:** Jaylah DeGout, Matt Rudd  
**SUBJECT:** Status report for week 3/18-3/22

**I. RED FLAGS:** none

**II. ISSUES:** none

**III. ACCOMPLISHMENTS (dates):**

3/19

- Met with WFYI and showed them what we had regarding the map and the audit
- Got some more feedback on features we want to have on the map
- Delegated new wave of tasks to be completed

3/21

- Continued to work on map features
- Started to work on poster presentation
- Continued work on website audit

**IV. ACTION ITEMS FOR FOLLOWING WEEK (3/25-3/30):**

- Cobi- Finish Basic Eva Website Design
- Jaylah- Gather information for poster
- TJ/Nick- Draw out approximate “hamburger menu”
- Matt- upload necessary information to WFYI website/Work on table

## **WEEKLY STATUS REPORT (WSR)**

3/18/19 (Archived)

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**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos  
**FROM:** Jaylah DeGout, Matt Rudd  
**SUBJECT:** Status report for week 3/04/19-3/08/19

**I. RED FLAGS:** none

**II. ISSUES:** none

**III. ACCOMPLISHMENTS (dates):**

3/05/19

- Worked on Powerpoint to present to WFYI
- Continued work on table
- Continued research on WFYI website Structure

3/07/19

- Discovered how to import google sheets file into table that embeds in website
- Imported same google sheets file into map

**IV. ACTION ITEMS FOR FOLLOWING WEEK (dates):**

- Meet with WFYI (March 19th)
- Figure out next steps

## **WEEKLY STATUS REPORT (WSR)**

3/4/19 (Archived)

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**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos  
**FROM:** Jaylah DeGout, Matt Rudd  
**SUBJECT:** Status report for week 2/25/19-3/1/19

**V. RED FLAGS:** none

**VI. ISSUES:** waiting on which maps method we should use

**VII. ACCOMPLISHMENTS (dates):**

2/26/19

- sent email to Chris about My Google Maps
- did more research of the My Google Maps elements, and HTML
- looked at other documentaries' websites

2/28/19

- looked into implementing a data file into Google My Maps
- continued work from 2/26
- Start Work on Table Design in HTML

**VIII. ACTION ITEMS FOR FOLLOWING WEEK (dates):**

- Create Powerpoint to send to Chris about Google My Maps
- Try to get map and table on same html file
- Learn how to import excel file into HTML Table



## **WEEKLY STATUS REPORT (WSR)**

2/25/2019 (Archived)

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**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos  
**FROM:** Jaylah DeGout, Matt Rudd  
**SUBJECT:** Status report for week 2/18-2/22

**I. RED FLAGS:** none

**II. ISSUES:** none

**III. ACCOMPLISHMENTS (dates):**

2/19

- Continued working on EVA map (added colored markers)
- Embedded EVA map using html source code
- Created EVA specific trello board

2/21

- Discovered my google maps

**IV. ACTION ITEMS FOR FOLLOWING WEEK (2/18-2/22):**

- Communicate with Chris about which maps to use (Matt and Jaylah)
- Begin research on creating tables (Matt)
- Continue work with map (Cobi and Nick)
- Site Audit (TJ)

## **WEEKLY STATUS REPORT (WSR)**

2/18/2019 (Archived)

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**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos  
**FROM:** Jaylah DeGout, Matt Rudd  
**SUBJECT:** Status report for week 2/11-2/15

**V. RED FLAGS:** none

**VI. ISSUES:** none

**VII. ACCOMPLISHMENTS (dates):**

2/12

- Worked more on HTML maps demo for WFYI
- Sent meeting agenda to client

2/14

- Visited WFYI
- Better understanding of what WFYI wants from us

**VIII. ACTION ITEMS FOR FOLLOWING WEEK (2/18-2/22):**

- Come up with and delegate new tasks (Matt Rudd)
- Design plans for map (Jaylah DeGout, Matt Rudd, TJ Phelps)
- Research and test if map features can actually be implemented (Cobi Sabo, Nick Stitely)

## **WEEKLY STATUS REPORT (WSR)**

February 11<sup>th</sup> 2019 (Archived)

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**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos  
**FROM:** Jaylah DeGout, Matt Rudd  
**SUBJECT:** Status report for week 2/4/2019-2/11/2019

**I. RED FLAGS:** none

**II. ISSUES:** none

**III. ACCOMPLISHMENTS (dates):**

2/5/19

- Worked on our EPICS webpage
- Learned the basics of HTML and Google Maps API
- Began to look at the WFYI website
- Resolved scheduling conflict

2/7/19

- Continued learning morning about HTML
- Listened to WFYI
- Began to come up with an agenda for the meeting at WYFI

**IV. ACTION ITEMS FOR FOLLOWING WEEK (2/11/19-2/15/19):**

- Visit WFYI (all)
  - o Matt missing on account of conflict
- Finish meeting agenda (Jaylah and Matt)

## **WEEKLY STATUS REPORT (WSR)**

February 4th (Archived)

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**TO:** Cobi Sabo, Tj Phelps, Nick Stitely, Professor Linos  
**FROM:** Jaylah DeGout, Matt Rudd  
**SUBJECT:** Status report for week 2/4/2019-2/8/2019

**I. RED FLAGS:** none

**II. ISSUES:** Potential Scheduling Conflict for 02/14/19 (Matt)

**III. ACCOMPLISHMENTS (1/31/19-2/4/19):**

1/31/19

- Created Trello board
- Contacted WFYI for site visit

**IV. ACTION ITEMS FOR FOLLOWING WEEK (2/4/19-2/11/19):**

- Prepare for meeting with WFYI (Jaylah and Matt)
- Resolve Issue (Matt)
- Begin Coding Research (Cobi, Nick)
- Recover archives password (Matt)