**WEEKLY STATUS REPORT (WSR)**

February 10, 2020

**TO:** Grace Maynard, Gwen Spencer, Steven Nirenberg, Andrew Nesler, & Dr. Panos Linos.

**FROM:** Justin Rice

**SUBJECT:** Status report for week of February 10th

1. **RED FLAGS:** Lack of access to the Fall 2019 Butler Theatre groups artifacts and data.
2. **ISSUES:** Accessing the artifacts and data
3. **ACCOMPLISHMENTS (dates):**

February 05, 2020

* Completed our Sprint 1 presentation.
* Updated our page on the EPICS website.

February 10, 2020

* Meeting with Megan Wiegand to tour the storage warehouse and discuss the needs and goals for the project.

1. **ACTION ITEMS FOR FOLLOWING WEEK 2/10/20 - 2/15/20:**

* Group photo
* Data acquisition
* Determine clients needs and desires
* Identifying starting point for project