**WEEKLY STATUS REPORT (WSR)**

September 28, 2020

**TO:** Sam Nakis, Lauren Turnbull, Andrew Nesler, Megan Wiegand, & Dr. Panos Linos

**FROM:** Erica Sommerfeld

**SUBJECT:** Status report for week September 21st

1. **RED FLAGS:** Lack of access to previous team’s work to be able get started on anything
2. **ISSUES:** Getting access to everything
3. **ACCOMPLISHMENTS (9/21 – 9/27):**

Prior to September 21, 2020

* Met with Megan to discuss tasks and goals
* Met with previous team members to discuss their work

September 23, 2020

* Completed Sprint #1 presentation
* Got a new team member!

September 27, 2020

* Finished updating EPICS website page
1. **ACTION ITEMS FOR FOLLOWING WEEK (9/28 – 10/5):**
* Gain access to everything needed to start working (everyone)
* Talk to Nate and get notes (Andrew)
* Become familiar with tools on Butler virtual machine (Andrew)
* Begin work (everyone)