**WEEKLY STATUS REPORT (WSR)**

[10/5/20]

**TO:** Eric Nofziger

**FROM:** Elise Merchak

**SUBJECT:** Status report for week (9/28/20)-(10/5/20)

1. **RED FLAGS:** None
2. **ISSUES:** None
3. **ACCOMPLISHMENTS (dates):**

9/28/20

* Research about video editing software and options

9/30/20

* Continued research for software
* Set up meeting with client

1. **ACTION ITEMS FOR FOLLOWING WEEK (9/21/20)-(9/27/20):**

* Create list of info for client
* Base this week’s goals off of our conversation with client