**WEEKLY STATUS REPORT (WSR): Butler Theatre EPICS Fall 2021**

September 20, 2021

**TO:** Lillie Foley, Ray Gosselin, Jack Michalowski

**FROM:** Molly Pratt

**SUBJECT:** Status report for week 9/20/21 - 9/24/21

1. **RED FLAGS:** Cannot see any code from previous semesters
2. **ISSUES:** Unable to access any code or the website associated with the project
3. **ACCOMPLISHMENTS (dates):**

9/20/21

* Email Nathan Partenheimer to get into the WordPress and code from previous semesters.

9/22/21

* Met with Megan to look at the costume shop and find out more about the organizational process
  + Megan gave us documentation of how the space is set up

1. **ACTION ITEMS FOR FOLLOWING WEEK (dates):**

* Everyone due by (9/27/21)
  + Review the past group’s organizational outline and see what each of us would change
  + Find a good database program that is easily transferable between computers and has access that can be given to future groups